MONDAY UPDATE
April 22, 2019

Dear Group,

Happy Earth Day! And to Moritz students, we hope that you enjoy – in every positive way - the last class day of the Spring semester.

We have a series of updates regarding administrative announcements/matters – it’s challenging to write about these matters in an entertaining way, so please bear with us – and, more important, read and be familiar with these items.

1. **Visa letter from the University of Oxford.** Have you picked up your personally addressed letter yet, signed by Hazel D’Arrandale, Manager of International Programs at Oxford? Quite an elegant document, we believe. Moritz students, if you have not yet done so, please pick up your visa letter from Yi Sun (341 Drinko Hall) (office hours are 8:30 – 5:00 p.m.). For non-OSU students, we have sent the letter to you via a mail-delivery service. Reminder: you should carry this letter with you as you travel to England and be prepared to show it to personnel as you go through customs (sometimes no one asks, but at least you should have it!).

2. **Oxford Course Registration.**

   a. **OSU Law Students.** All OSU students should be registered for courses by now. Our Moritz registrar has taken your course preference rankings and, to extent possible, officially enrolled you (i.e. in the Moritz system) for the classes. Please log onto your Buckeye link to check the courses. If you need any changes, please email both the moritzoxford@osu.edu as well as the law school registrar, Beth Stiles (stiles.96@osu.edu).
b. **Non-OSU Law Students.** Non-OSU students should follow all instructions received to activate your OSU ID, accept admission into the Oxford program, and have your matriculation completed. You will then need to complete the financial responsibility statement (instructions sent separately) in order to have the Moritz registrar register you for classes.

3. **Program fees and payment.** The OSU Bursar’s office has reported to us that for many of you, the *wrong fees* have been assessed and are reflected on your Statement of Account. **Marc Nawrocki** from our law school is working with that office to have the correct fee posted on your account. The correct fee, for most of you, will be $7,300, since you have all paid a deposit already; **please do not pay any fees above this amount** and wait until the correct fees are assessed before any payment on your part. We sincerely apologize for the inconvenience.

4. **International Studies administrative ‘paperwork.’** Everyone should follow instructions received from the OSU Office of International Affairs in terms of completing a study abroad application, being added to a risk management platform, attending an orientation, among others.

5. **Health insurance.** Additional instructions to have you register for *supplemental health insurance* will also be sent shortly; again, please follow all instructions and links.

If you have any questions about these logistics, please email **moritzoxford@osu.edu**

Best wishes.

Professor Stulberg               Dean Fernandez