APPROVAL OF COURSE OR SEMINAR OUTSIDE THE COLLEGE OF LAW FOR CREDIT TOWARD JURIS DOCTOR DEGREE

1. Faculty Rule 9.47 (B) reads as follows:

(B) Law students shall be permitted to enroll in courses and seminars offered outside the College up to a total of five (5) semester credit hours provided:

(1) The student desiring to take such a course or seminar presents a petition to enroll to a law faculty member. Where practicable, the faculty member to whom the petition is presented shall be familiar with the area in question.

(2) The petition shall contain adequate data concerning the course or seminar, including reading lists and other requirements of the course, to demonstrate why the course is useful and relevant to the students' professional interests and to establish that there is no unacceptable overlap with offerings available in the College of Law.

(3) The law faculty member certifies in writing that the course or seminar will be useful and relevant to the student's professional interests and that there is no unacceptable overlap with offerings available in the College of Law.

(4) The petition is approved by the Associate Dean for Academic Affairs.

(5) Courses and seminars so approved shall count toward fulfillment of the College's hour requirement for graduation if: (a) the faculty member who approved the course or seminar under Paragraph (3) above, reviews the student's participation in such course or seminar at least once each quarter and determines that in its actual operation it is achieving its educational objective and that the credit allowed is, in fact, commensurate with the time and effort expended by, and the educational benefits to, the participating students; and (b) the student receives a passing grade in the course or seminar. However, grades earned in such course or seminars shall not be included in computing the student's cumulative point-hour grade in the College of Law.

(6) Approved petitions and statements required pursuant to Paragraph (5) above, shall be maintained in the College of Law files of the petitioning students. Copies of approved and disapproved petitions and statements required pursuant to Paragraph (5) above, shall be maintained by the Associate Dean for Academic Affairs.
2. ABA Standard 305 provides in relevant part:

(a) If a law school has a program that permits or requires student participation in studies or activities away from the law school or in a format that does not involve attendance at regularly scheduled class sessions, the time spent in such studies or activities may be included as satisfying the residence and class hours requirements, provided the conditions of this section are satisfied.

(b) Residence and class hours credit granted shall be commensurate with the time and effort expended by and the educational benefits to the student.

(c) The studies or activities must be approved in advance, following the school’s established procedures for approval of the curriculum.

(d) Each such study or activity and the participation of each student therein shall be conducted or periodically reviewed by a member of the faculty to assure that it achieves its educational objectives and that the credit awarded is in fact commensurate with the time and effort expended by and the educational benefits to the student...

(f) Not fewer than 900 hours of the total time credited toward satisfying the "in residence" and "class hours" requirements of the standards shall be in attendance in regularly scheduled class sessions at the law school conferring the degree or, in the case of a student receiving credit for studies at another law school, at the law school at which the credit was earned.

3. The attached forms are to be employed in securing approval of a course pursuant to the Faculty Rule 9.47(B) and ABA Standard 305.

4. The procedure to follow is:
   1. Select the course and discuss approval of your enrollment for credit with a faculty member familiar with the area in question. (If you have any question as to who that faculty member may be, you may want to discuss that question with the Associate Dean for Academic Affairs.)
   2. Complete the Petition For Approval of Non-Law credit (Attachment A);
   3. Deliver this cover sheet and all attachments to the faculty member to whom the petition is addressed.
   4. After execution of the approval by the faculty member, submit Attachments A and B to the College Registrar to be submitted to the Associate Dean for final approval.
Attachment A
PETITION FOR APPROVAL OF NON-LAW CREDIT

To: 
__________
sponsoring faculty member

From: 
__________
student's name and last four digits of ssn#

Subject: Approval of course or seminar pursuant to Faculty Rule 9.47(B) and ABA Standard 305.

1. I petition you to approve for credit toward my Juris Doctor degree:

| Course name: | | | |
| College/ Dept. | Course number: | Call number: | Credit: |

The bulletin description of the course is as follows:

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

I intend to enroll in the course during the AU WI SP SU Quarter, ___ (circle one) ___ (year)

2. Reading lists and other requirement of the course are attached: [ ]

3. I have already been approved for ___ hours of non-law credit.

4. This course is relevant to my professional interests because:

________________________________________________________________________

5. I understand that during the time of participation in this course, it will be necessary for me to meet with you in order that you might certify that the credit to be awarded is commensurate with the time and effort that I am expending and is commensurate with the educational benefits that I am realizing.

6. I understand that I will receive credit toward my Juris Doctor degree only if I receive a passing grade of "C" or better in the course or seminar. I also understand that the grade I receive will not be used in computing my cumulative point hour ratio.

________________________________________________________________________

student signature

(see other side for Attachment B)
To: Associate Dean for Academic Affairs

1. Attached is the petition of ____________________________, which was submitted to me for my consideration pursuant to Faculty Rule 9.47(B).

2. After review of the petition, I find:
   (circle yes or no)

   yes  no  a. That the course is useful and relevant to the above named student's professional interest;

   yes  no  b. That there is no unacceptable overlap with offerings available in the College of Law.

   Yes  no  c. That the credit hours to be earned are commensurate with the time and effort to be expended by the above named student and are commensurate with the educational benefits to the student.

3. I understand that during the semester I shall review the student's participation in the course and will ensure that in its actual operation the course is achieving its educational objectives and that the credit allowed is, in fact, commensurate with the time and effort expended by, and the educational benefits to, the participating student.

   Number of semester hours of credit for this course recommended by faculty member.

   ____________________________

   signature of faculty member

Please submit this page to the COLLEGE REGISTRAR for final approval by the Associate Dean for Academic Affairs.

ASSOCIATE DEAN APPROVAL:

Signature: ____________________________

Approved for ____________ hours.            Date: ____________________________