PUBLIC SECTOR
INTERVIEW PROGRAM 2019

Employer Information Booklet
PUBLIC SECTOR INTERVIEW PROGRAM 2019

The PSIP brings together a number of employers seeking to fill summer, school year, permanent, paid, or volunteer positions in government, non-profit and legal service organizations. There are two components to PSIP: on-campus interviews and Table Talk, described below:

TABLE TALK

February 11, 12-1:15, Barrister Club

The Table Talk session is similar to a job fair. Employers will provide information about their organizations and open positions. Students should bring the materials requested by each employer in this booklet. Business attire is recommended. Registration is not required for this event.

PARTICIPATING EMPLOYERS

Industrial Commission of Ohio
Legal Aid of Western Ohio and Advocates for Basic Legal Equality
Moyer Fellowship
Ohio Attorney General
Ohio Crime Victim Justice Center
Ohio Legislative Service Commission
Ohio Public Defender- Death Penalty Division
Ohio State Legal Services Association
Public Utilities Commission of Ohio
Student Legal Services at The Ohio State University
United States Air Force JAG
United States Attorney, Southern District of Ohio
United States Navy JAG
INDUSTRIAL COMMISSION OF OHIO

Contact Info: Jayne Beachler, Legal Research Manager; jayne.beachler@ic.ohio.gov
www.ic.ohio.gov

Opportunity for: 1L, 2L

Position Description:
Attend workers’ compensation law and policy training sessions; Conduct electronic research through Westlaw, the Ohio Supreme Court website, the Industrial Commission website, and the Bureau of Workers’ Compensation website; Prepare synopses of 10th District Court of Appeals cases; Review claim file documents; Observe District Hearing Officer, Staff Hearing Officer, and Commission Level Hearings; Prepare mock orders; Prepare mandamus memoranda; Observe oral arguments for Ohio Supreme Court and Tenth District Court of Appeals cases.

Compensation: Unknown

Requested Documents: Resume, Cover Letter, Writing Sample

Participating in: Table Talk

Representative(s): Jayne Beachler, Keith Carpenter
LEGAL AID OF WESTERN OHIO AND ADVOCATES FOR BASIC LEGAL EQUALITY

Contact Info: Jennifer Wedge, Administrative Assistant; jwedge@ablelaw.org
www.lawolaw.org

Opportunity for: 1L, 2L

Position Description:

ABLE and LAWO are affiliated non-profit law firms serving northwest and west central Ohio that offer high-quality legal services in civil matters to low-income individuals and groups in order to achieve self-reliance, equal justice, and economic opportunity. ABLE is an unrestricted legal services firm. ABLE and LAWO represent victims of domestic violence, tenants being evicted, homeowners in foreclosure, individuals seeking public benefits and appropriate healthcare, and students who lack appropriate educational opportunities. ABLE and LAWO attorneys handle individual cases and large-scale litigation in state and federal courts, and work on policy issues.

These positions provide valuable practical experience to students seeking careers in public interest law. In addition to traditional research and writing assignments, each Associate will receive training on major poverty law areas and gain additional knowledge of the practice of law through court observation and meetings with local attorneys and judges. Experienced attorneys will mentor associates on how to excel in a public interest law career.

Requirements: Work full-time (35 hours per week) for a minimum of 10 weeks from May 20, 2019, to July 29, 2019. Attend a program orientation in Toledo on Monday, May 20, 2019. Attend all scheduled meetings and trainings throughout the program.

Compensation: Uncompensated. Applicants are encouraged to seek scholarships or fellowships through their law school, as well as to apply for grants through sources such as the Federal Work-Study Program or Equal Justice Works Summer Corps. Alternatively, applicants may seek credit from their law school externship program. Assistance with parking fees and program-related travel is available.

Requested Documents: Applicants should email a cover letter, resume, and list of three references to: jobs@ablelaw.org, Subject: Summer Associate Program. Applicant materials must demonstrate a passion for public service and a commitment to meeting all program requirements. Cover letter must indicate, in descending order, the top three preferences for geographic placement and practice areas of law. Thoughtful selections are necessary as selected applicants will be placed in one of these chosen areas. Geographic locations (choose 3): Dayton, Defiance, Findlay, Lima, Sandusky, Springfield, and Toledo. Practice Areas of law (choose 3): Health Care & Public Benefits; Housing & Community Economic Development; Independence and Self-Determination for Women and Children in Poverty; Meaningful Access to Education; Access to Justice “Closing the Justice Gap” through legal education & assistance using state of the art technology; and the Medical-Legal Partnership for Children

Participating in: Interviews, Table Talk

Representative(s): TBD
MOYER FELLOWSHIP

Contact Info: Rick Dove, Moyer Legacy Committee Member; rick.dove@sc.ohio.gov

Opportunity for: 1L, 2L.

Position Description: The OSBA and Chief Justice Thomas J. Moyer Legacy Committee are excited to announce the opening of the 2019 Moyer Fellowship. This program was developed to honor the late Chief Justice and sustain his dedication to the administration of justice and public understanding of the law, including tenants such as legal and civic education, dispute resolution, ethics, civility, judicial independence and the rule of law.

Requested Documents: Applications must be submitted not later than Monday, March 18, 2019 to Jennifer Harrell at jharrell@ohiobar.org or Simon'e Lightfoot at slightfoot@ohiobar.org. Questions should be directed to Moyer Legacy Committee Member, Rick Dove, at rick.dove@sc.ohio.gov. For more information see Symplicity posting #22881.

Participating in: Table Talk

Representative(s): Stephan Stover
OHIO ATTORNEY GENERAL

Contact Info: Stacy Garber, Deputy Director- Human Resources Section; Stacy.Garber@ohioattorneygeneral.gov
www.ohioattorneygeneral.gov

Opportunity for: 1L, 2L

Position Description:
We will mostly be talking about the Fall OCI process where we recruit rising 2Ls for summer law clerk positions (2020) and rising 3L’s for permanent placement (Sept. 2020). Also, recruiting individuals for unpaid externships.

Compensation: Unknown

Requested Documents: Resume, Transcript

Participating in: Table Talk

Representative(s): Stacy Garber
OHIO CRIME VICTIM JUSTICE CENTER

Contact Info: Chelsea Balhaj, Volunteer Services Director; cbalhaj@ocvjce.org
www.ocvjce.org

Opportunity for: 1L, 2L, 3L

Position Description: Seeking to fill a variety of part-time positions including an externship and Victim’s Advocate. Legal research and writing, attend court proceedings, and other duties as assigned. Columbus, Cleveland, and Cincinnati locations hiring.

Compensation: Uncompensated or for school credit

Requested Documents: Resume

Participating in: Table Talk

Representative(s): Chelsea Balhaj, Christopher Woeste
OHIO LEGISLATIVE SERVICE COMMISSION

Contact Info: Megan Cummiskey, Assistant Director, Office of Research and Drafting; megan.cummiskey@lsc.ohio.gov
www.lsc.ohio.gov

Opportunity for: 3L

Position Description:
Attorneys and research associates at the Legislative Service Commission provide unbiased, nonpartisan, and accurate information and services to all members of the General Assembly on a timely basis. Some of the required duties include:
- drafting and analyzing legislation;
- conducting short-term and long-term research;
- staffing legislative committees, including preparing legislative support documents, drafting amendments, and addressing the committee’s questions.

Qualified candidates must possess:
- a strong interest in public service;
- a J.D. or graduate degree;
- superior analytical, writing, and research skills;
- an ability to communicate effectively in an unbiased and nonpartisan manner;
- willingness to work more than 40 hours per week as needed.

Compensation: Starting at $53,000/year

Requested Documents: Resume, Cover Letter, Transcript, Writing Sample (not a brief if possible).

Participating in: Interviewing, Table Talk

Representative(s): Megan Cummiskey
OHIO PUBLIC DEFENDER – DEATH PENALTY DIVISION

Contact Info: Adrienne Larimer and Melissa Jackson, Assistant Public Defenders; Adrienne.larimer@opd.ohio.gov and Melissa.jackson@opd.ohio.gov
www.opd.ohio.gov

Opportunity for: 1L, 2L, 3L

Position Description:
Assist attorneys by conducting legal research. Compile and analyze findings and write legal memoranda or draft portions of legal pleadings/briefs. When appropriate, accompany attorneys on client visits or other out-of-office interviews.

Compensation: Uncompensated or for school credit

Requested Documents: Resume, Cover Letter, Transcript, Writing Sample

Participating in: Interviewing, Table Talk

Representative(s): Melissa Jackson, Adrienne Larimer, Kim Rigby
OHIO STATE LEGAL SERVICES ASSOCIATION

Contact Info: Patrick Higgins, Staff Attorney; phiggins@columbuslegalaid.org
www.columbuslegalaid.org
www.seols.org
www.ohiopovertylawcenter.org

Opportunity for: 1L, 2L, 3L

Position Description: The Ohio State Legal Services Association (OSLSA)—which includes the Legal Aid Society of Columbus (LASC), Southeastern Ohio Legal Services (SEOLS), and Ohio Poverty Law Center (OPLC)—is looking for dedicated, public-interest minded students to clerk for the 2019 calendar year. Both part-time and full-time positions are available.

OSLSA holds a deep commitment to its mission of pursuing justice and changing the lives of low-income individuals and families. Addressing this challenge requires an approach encompassing both direct representation of indigent individuals in civil legal matters and targeted policy advocacy intended to bring about large-scale change for the poor.

LASC and SEOLS provide direct representation to low-income clients through Central and Southeastern Ohio in certain civil substantive areas, including housing, consumer, public benefits, education, domestic relations, tax, employment, record-sealing, and basic estate planning. OPLC advocates for evidence-based policies that protect and expand the rights of low-income Ohioans. In doing so, OPLC conducts research and engages in legislative and administrative advocacy related to access to healthcare, family stability, and expanding justice and opportunity.

Law clerks will be assigned to either OPLC’s Columbus office, a team at the LASC and SEOLS Columbus office, or to one of the rural offices in Marion, Newark, Chillicothe, New Philadelphia, Steubenville, Athens or Portsmouth. We have a particular need for students willing to work at one of our rural offices.

With some variation depending on team/office placement, Clerks should expect to interview clients, draft documents, conduct legal research, engage in hearing/trial preparation, observe meetings, hearings and other court proceedings, and participate in community education activities.

Compensation: OSLSA often works with third party funding sources, including law school fellowship programs, Equal Justice Works, and externship programs.

Requested Documents: Resume, Cover Letter, Transcript

Participating in: Interviewing, Table Talk

Representative(s): Kayla Callahan, Patrick Higgins, Megan O’Dell
Contact Info: Angela Hawkins, Legal Director; angela.hawkins@puco.ohio.gov
www.puco.ohio.gov/puco

Opportunity for: 1L, 2L

Position Description:
The Public Utilities Commission of Ohio (PUCO) is a regulatory body, whose mission is to assure all residential and business consumers access to adequate, safe and reliable utility services at fair prices, while facilitating an environment that provides competitive choices. Legal interns will have an opportunity to work on a variety of legal issues, including legal research on ethics, public records, procedural matters, evidence law, and substantive utilities law research. In addition, interns will have the opportunity to work with and assist attorney examiners who preside as administrative law judges on a diverse number of issues, including complaint cases against utilities, rule makings, and transportation and railroad cases, as well as electric, water, telephone, and gas regulatory matters. Legal interns will have the opportunity to draft protective orders, summarize cases, draft findings and orders, and assist in other legal research matters that arise during a case before the PUCO.

Compensation: Unknown

Requested Documents: Resume, Cover Letter, Writing Sample

Participating in: Table Talk

Representative(s): Nick Walstra, Lauren Augustini, Gary Allen
STUDENT LEGAL SERVICES, OHIO STATE UNIVERSITY

Contact Info: Molly Hegarty, Managing Director; hegarty.14@osu.edu
studentlegal.osu.edu

Opportunity for: 1Ls, 2Ls

Position Description: Student Legal Services (SLS) provides legal advice and representation to eligible Ohio State students regarding the issues they typically face, including landlord-tenant, consumer, credit/debt, contracts, estate planning, victims assistance, insurance and much more. SLS law clerks gain valuable practical legal experience working in a high-volume law office covering many legal matters. Law clerks directly assist SLS’s civil attorneys and paralegals with legal research’ drafting memoranda. Correspondence, pleadings and settlement documents’ client communications; and preparing for court events. Clerks are paid $14.00 per hour. SLS prefers to hire clerks who intend to work both Summer 2019 and Academic Year 2019-2020. During the summer, clerks are offered a maximum of 25 hours per week. During the academic year, clerks are required to work a minimum of 12 hours per week.

Compensation: $14/hour

Requested Documents: Resume, Cover Letter, Writing Sample, Transcript

Participating in: Interviews, Table Talk

Representative(s): Molly Hegarty
UNITED STATES AIR FORCE JAG

Contact Info: Captain Brian Eiselman, Assistant Staff Judge Advocate; brian.eiselman.2@us.af.mil
www.afjag.af.mil

Opportunity for: 1L, 2L, 3L

Position Description: See website for more information.

Compensation: Unknown

Requested Documents: Resume, Cover Letter, Transcript, Writing Sample

Participating in: Table Talk

Representative(s): TBD
Position Description:
The United States Attorney's Office for the Southern District of Ohio is one of 94 U.S. Attorney Offices and represents the United States in a 30 County area within southern Ohio. There are branch offices in Dayton and Cincinnati representing the United States in the remaining 18 counties in southern Ohio. All three offices have a permanent staff of approximately 100 employees. The office represents the United States as a party in most cases and controversies before the United States District Court for the Southern District of Ohio and in subsequent appeals to the United States Court of Appeals for the Sixth Circuit. It enforces federal criminal laws and represents all branches of the government in civil litigation, including employment discrimination, tort, immigration, and bankruptcy proceedings.

Our mission is to ensure that we exhaust every effort to provide the United States of America with the highest quality legal representation, while maintaining the highest ethical standards in order to ensure that the ends of justice are met. As members of the legal community and the community at large, we are committed to the promotion of the good and the safety of the public.

Legal interns in the United States Attorney’s Office perform legal research, write legal memoranda and pleadings, help attorneys prepare for trial and attend pre-trial and trial proceedings. The legal intern can choose to work primarily in either the civil or criminal divisions of the office. There are also specialized units prosecuting drug crimes, health care fraud, and child exploitation. The legal interns are covered by federal worker’s compensation, but there are no other benefits. Legal interns must be enrolled at an accredited, United States law school and be United States citizens.

In the summer, the legal interns work full-time, 40 hours per week. While the intern can choose to work in the civil or criminal divisions or to work for both, the intern will be assigned a mentor to monitor work load and advise the legal intern. There is a coordinator (an Assistant United States Attorney) for the interns as well as administrative personnel who monitor security clearances and computer training. There is a 6 to 8 week lead time to obtain security clearances. These clearances cost the office several thousand dollars for each legal intern. Accordingly, we ask that the student be interviewed by our office, agree to work without pay, be offered a position and accept the position before the clearance process is initiated.

Compensation: Unpaid or for school credit

Requested Documents: Resume, Transcript, Writing Sample (2Ls only), List of 2-3 job or academic references, List of current (spring semester) courses.

Participating in: Table Talk

Representative(s): Leah Wolfe, Assistant United States Attorney
UNITED STATES NAVY JAG

Contact Info: LT Jacob Fisch; jacob.fisch@navy.mil
www.jag.navy.mil/careers

Opportunity for: 1L, 2L, 3L

Position Description: The Navy JAG Corps Student Program (SP) permits law students to commission as Ensigns in the inactive Naval Reserves while attending law school. Upon law school graduation, passage of a bar examination, and the completion of Officer Development School, SP participants serve on active duty for four years. This is our largest recruiting program and the most common way to become a Navy JAG Corps officer. As a JAG Corps officer, you will have an opportunity to practice in several different practice areas and in numerous locations nationally, as well as overseas.

Compensation: Unknown

Requested Documents: Apply online at https://www.jag.navy.mil/careers and then email INTERVIEWREQUEST9RLSOMW@navy.mil to request an interview. Both the online application and interview must be completed before the deadline. The spring application deadline is 8 Feb 19, which will have already passed by the time of the Table Talk, however, LCDR Myers can speak to people about applying again when the application opens this Summer.

Participating in: Table Talk

Representative(s): LCDR Darren Myers