2019 NLSC INTERVIEW PROGRAM OVERVIEW

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1. NLSC Overview

The National Law School Consortium (NLSC) is a partnership of nine top ranked public law schools. Participating schools are: George Mason University Antonin Scalia Law School, The Ohio State University Moritz College of Law, University of Alabama School of Law, University of Arizona College of Law, University of Florida Levin College of Law, University of Georgia School of Law, University of Maryland School of Law, University of North Carolina School of Law, University of Indiana, and the University of Illinois College of Law.

Students who participate in these job fairs will have access to apply to a cross-section of large firms, medium-sized firms and government employers.

These are great opportunities but please **DO NOT APPLY TO EMPLOYERS IF YOU ARE NOT PLANNING TO ACCEPT AN INTERVIEW INVITATION.** Canceling interviews hurts the reputations of all of the participating schools and jeopardizes the future participation of that employer in the interview program.

2. Programs by City

Log onto the NLSC Symplicity site at [https://law-nlsc-csm.symplicity.com/students/](https://law-nlsc-csm.symplicity.com/students/) to view all participating employers. In order to research all of the employers that are registered to attend the interview programs please visit the NALP Directory of Legal Employers which is located at [http://www.nalpdirectory.com/](http://www.nalpdirectory.com/).

**Washington, D.C. Interview Program**
- **Date:** Wednesday, August 1, 2019
- **Location:** St. Gregory Hotel

**New York Interview Program**
- **Date:** Thursday, August 2, 2019
- **Location:** East Side Marriott

**Miami Resume Collect**
- **Date:** August 16, 2019
3. Frequently Asked Questions

When may I begin applying to employers?
The application window opens for all locations on June 17, 2019 (see section 5- How to Apply for more details). Your uploaded resume should include your second semester grades. Go to the Registrar’s webpage at https://moritzlaw.osu.edu/registrar/forms/transcript.php to request one (1) unofficial copy of your transcript – be sure to answer “yes” to give permission to receive a pdf file of your transcript.

If I am selected for an interview, do I have to attend?
Yes. If you are selected for an interview, you are required to attend. Canceling interviews hurts the reputations of all of the participating schools and jeopardizes the future participation of that employer in the interview program.

Is there a benefit to applying well in advance of the deadline?
No. Employers will receive all of the applications electronically at the exact same time. They will not know when you uploaded your materials. However, there are ten (10) schools using the same system. There may be long delays and even a system malfunction, if a lot of students wait until the deadline to upload their materials. If you miss the upload deadline for any reason, we are unable to extend the deadline.

Is there a lottery system?
No. The NLSC interview programs are 100% pre-select. The employers choose every candidate who they interview.

Do all of the interview programs have the same deadlines?
Yes.

If I do not upload all of the requested materials will the employer still receive my application?
No. You must upload all of the materials that the employer requests in order for your application to be sent.

If I am selected for an interview, how will I be notified?
On the appropriate date (see the timelines), you will log on to the NLSC Symplicity site and click on the “Interview” tab. If you have been selected for an interview, you will need to select an interview time.

What happens if I am selected for an interview, but neglect to select an interview time before the “student pre-select deadline?”
You will lose your interview. If you are selected for an interview, then you must log on to Symplicity and select an interview time before the “student interview deadline.”
What happens if I am selected as an alternate?
If there is space available, then you will have the opportunity to schedule an interview, on a first come first served basis, on the “alternate sign-up day.” (See the timelines)

Where will the interviews take place?
The interviews in New York and Washington, D.C. will take place in hotel suites. In each city we have reserved a block of rooms, adjacent to each other, on one floor. The rooms have a separate living area. You will not be interviewing with a bed in the room. You should treat these interviews exactly like an interview at OCI or in an employer’s office. Interviews for Miami will be conducted at the employers’ office.

Do I need to stay for the entire program?
No. You only need to check-in at the student registration table and attend the interview(s) you have scheduled. There are often major traffic delays in these cities so plan accordingly. You should plan to arrive at least an hour in advance of your scheduled interview time. Also, some interviewers may become behind schedule.

If you are scheduled to interview through this program, consider contacting Moritz alumni as well as hiring partners at other firms to take advantage of your time in that city.

Will there be a place at the hotel for me to store my belongings or to rest and relax?
Yes. There will be a student lounge at the NY and DC locations. For interviews conducted at the employers’ office- those arrangements should be made by you directly with the employer.

Will someone from OSU or the other law schools attend the interview programs?
Yes. A representative from the Moritz Career Services staff is scheduled to attend the New York interview program. Representatives from the other law schools will attend the Washington, D.C. interview program. The Moritz Career Service Office will be able to contact the on-site representative. If you need assistance, please call (614) 292-0087 or (614) 247-7805.
4. Travel Reimbursement

Career Search Travel Reimbursement
The Office of Career Services offers a Career Search Travel Reimbursement to reimburse second and third-year students for travel and related expenses associated with career search activities. The reimbursement will not exceed $100 per student per fiscal year, which begins July 1.

The career search activities covered include off-campus interview programs, conferences that have job fairs as a component, and interviews.

To be eligible for reimbursement:

1. **Complete a Career Services Travel Request Reimbursement Form** **prior to travel** so that the University can pre-approve reimbursement. Forms may be obtained from in the Career Services office.

2. **Following travel, complete the Career Services Travel Reimbursement Form and a Moritz College of law Reimbursement Appeal.** Submit the completed forms along with documentation of expenses to Lakin Davis (Davis.5477@osu.edu) in the Career Services Office within 30 days of the expenditure.

    *Students will be reimbursed by Financial Aid, and any holds (parking tickets, library fines, tuition) will prevent a reimbursement. Students should also be signed up for Direct Deposit.*

For more information about the Career Search Travel Reimbursement, contact Lakin Davis (Davis.5477@osu.edu); 614-247-7805.
5. How to Apply

1. Go to https://law-nlsc-csm.symplicity.com/students/
   This site functions exactly like the OSU Symplicity site.
   *However, you can NOT apply to NLSC employers using the Moritz Symplicity site.*

2. Enter your username and password.
   Provided in this email.

3. Use the “documents” tab to upload your materials.

4. The interview programs are listed under the “OCI” tab.
   Use the drop down menu beside the “session” tab to choose the interview program to which you would like to apply. Click on the “i” button to learn more about the employer, including its hiring criteria.

5. The “Bid/Application” tab will indicate the documents that the employer has requested. After you have uploaded the appropriate documents click “Apply.” You will need to assign a bid/ranking to the employer, but they DO NOT MATTER and employers will not see which bid number you have assigned them. All of the NLSC interview programs are 100% pre-select. There is NO LOTTERY.

6. For general questions and concerns: If you have questions about a particular interview program, including scheduling questions, DO NOT contact the other law school participants or the firm directly. The NLSC web site is available at http://www.nationallawschoolconsortium.com/contact.html, or contact Lakin Davis at Davis.5477@osu.edu or Linda Jones at Jones.2609@osu.edu.
# 6. 2019 Timelines & Deadlines

## FOR ALL INTERVIEW PROGRAMS

<table>
<thead>
<tr>
<th>DATE</th>
<th>DESCRIPTION</th>
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<tbody>
<tr>
<td>Monday, June 17</td>
<td>Bidding opens for all locations</td>
</tr>
<tr>
<td>Sunday, July 14 11:59 pm –</td>
<td>Application (bidding) deadline.</td>
</tr>
<tr>
<td>Eastern Time</td>
<td></td>
</tr>
<tr>
<td>Thursday, July 18</td>
<td>Employer candidate selection deadline.</td>
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<tr>
<td>Frida, July 19 12:01 am -</td>
<td>Interview invitation display. Preselected students must accept interviews</td>
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<tr>
<td>EDT</td>
<td>and sign-up for interview slots by 11:59 pm EST.</td>
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