Dear Graduate:
We are pleased to provide you with your College of Law graduation regalia. Please complete the attached order form and fax, E-mail, or mail your order by **March 24th, 2014**

**Basic regalia information:**
- (Rental/Purchase) $123.00 – includes black gown with purple accents, black mortarboard, doctorate hood with purple velvet, and a purple tassel with date drop. The tassel and hood are yours to keep as souvenirs.
- Please use your height with the shoes to be worn the day of the event. If you require a plus size gown (3XL and up), please note that on the form.

**Additional item:**
- Diploma Frames with college of law Medallion are available for purchase for $155.00
- Graduation Announcements can be ordered through cbgrad.balfour.com or by calling 1-800-433-0296

**Ordering your regalia:**
- Fax- Attn: Bill Butts 614-292-6559
- If you are faxing from an on campus location then fax it to 2-6559
- Mail to: The Ohio State University Bookstore
  2009 Millikin Road
  Columbus, oh 43210
  E-mail to SM219@bncollege.com
  Order confirmations will be sent via e-mail after processing your payment

**Receiving your regalia**
- We will deliver your regalia to the law school on Thursday April 24th, 2014.
- We will be at your hooding ceremony on Friday May 9th, 2014 if you would like to return your gown then
- Rental regalia must be returned to The Ohio State University Bookstore in the Enarson classrooms building by May 17th. Please e-mail your inquiries to Sm219@bncollege.com or call the store at 614-292-2991 and ask for Bill Butts.

Thank you and Congratulations!
College of Law
2014 Hooding Ceremony
Order Form

Name: _______________________________________________________
Address: _______________________________________________________________________
______________________________________________________________________________

Phone Number: __________________________________________________________________
Email: ____________________________________________________
(Order confirmation will be sent to this email)

Payment Method
Credit Card #: ___________________________ exp. _______
Billing zip code: _______  3 digit security code: ______
Name on Card: ___________________________________________
Cardholder’s Signature: ___________________________________

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<tr>
<td>College of Law Diploma Frame</td>
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Subtotal $123.00
7.5% Tax
TOTAL $155.00

*Please make sure you remember to put you height on the order form