**ID Expiration Requirements**

**NC DMV-issued Photo ID**
- Any card issued by the NC DMV, including a driver license, non-operator identification card, learner permit, or provisional license is acceptable. The card may be expired no more than four (4) years before it is presented for voting.

**Voters over the age of 70**
- Voters who are 70 years of age or older may use any acceptable photo ID that has been expired for any length of time, provided the photo ID expired on or after the 70th birthday.

**U.S. Passport**
- U.S. passport books and passport cards issued by the U.S. Department of State must be unexpired.

**Tribal Enrollment Card**
- Federally recognized tribes: Tribal enrollment cards issued by federally recognized tribes must be unexpired if the photo ID contains a printed expiration date. If the tribal enrollment card does not contain a printed expiration date, it is acceptable if it has a printed issuance date that is no more than eight years before it is presented for voting.
- State recognized tribes: Tribal enrollment cards issued by a tribe recognized by North Carolina and approved by the State Board of Elections must be unexpired.

**U.S. Military ID Card and U.S. Veterans ID Card**
- U.S. Military ID Cards issued by the U.S. Department of Defense and Veterans ID Cards issued by the U.S. Department of Veterans Affairs must be unexpired if the card has an expiration date, but such cards without expiration dates are acceptable for voter identification purposes.
For voters whose photo ID expires on the date they present to vote:

<table>
<thead>
<tr>
<th>Voter Over 70</th>
<th>Same Day</th>
<th>Birthday Day Prior</th>
<th>Birthday Day After</th>
</tr>
</thead>
<tbody>
<tr>
<td>Expiration Date</td>
<td>Nov. 2, 2016</td>
<td>Nov. 2, 1946</td>
<td>Nov. 2, 2016</td>
</tr>
<tr>
<td>– Birth Date</td>
<td>– Nov. 2, 1946</td>
<td>70 years 1 day</td>
<td>– Nov. 3, 1946</td>
</tr>
<tr>
<td>Age at Expiration</td>
<td>70</td>
<td></td>
<td>69 years 364 days</td>
</tr>
</tbody>
</table>

The voter's photo ID expired on his 70th birthday and can be accepted.

The voter's photo ID expired after his 70th birthday and can be accepted.

The voter's photo ID expired before his 70th birthday and cannot be accepted.
Check-in Procedures
GS §163-166.7

Checking Registration. - A person seeking to vote shall enter the voting enclosure through the appropriate entrance. A precinct official assigned to check registration shall at once ask the voter to state current name and residence address. The voter shall answer by stating current name and residence address and presenting photo identification in accordance with G.S. 163-166.13. In a primary election, that voter shall also be asked to state, and shall state, the political party with which the voter is affiliated or, if unaffiliated, the authorizing party in which the voter wishes to vote. After examination, that official shall state whether that voter is duly registered to vote in that precinct and shall direct that voter to the voting equipment or to the official assigned to distribute official ballots. If a precinct official states that the person is duly registered, the person shall sign the pollbook, other voting record, or voter authorization document . . . before voting.
### Voting Procedures

1. **Please present your:** PHOTO ID
2. **Please state your:** LAST, FIRST, & MIDDLE NAME
3. **Please state your:** RESIDENTIAL ADDRESS
4. **Please state your:** PARTY AFFILIATION*

*Party Affiliation is optional.*
If voter is qualified and eligible, . . .

Direct the voter to the Ballot Station.

**Check-in Procedures**

<table>
<thead>
<tr>
<th>Step</th>
<th>Procedure</th>
</tr>
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<tbody>
<tr>
<td>1</td>
<td>Ask voter to show acceptable photo ID.</td>
</tr>
<tr>
<td>2</td>
<td>Ask voter to state last name, and then first and middle name.</td>
</tr>
<tr>
<td>3</td>
<td>Search for voter's name on the voter list.</td>
</tr>
<tr>
<td>4</td>
<td>Compare stated name to name on the voter list.</td>
</tr>
<tr>
<td>5</td>
<td>Ask voter to state address.</td>
</tr>
<tr>
<td>6</td>
<td>Compare stated address to address on record.</td>
</tr>
<tr>
<td>7</td>
<td>Ask voter to state party affiliation (only in partisan primary).</td>
</tr>
<tr>
<td>8</td>
<td>Confirm voter status.</td>
</tr>
<tr>
<td>9</td>
<td>Determine whether photo ID meets expiration requirements.</td>
</tr>
<tr>
<td>10</td>
<td>Determine whether name on photo ID is the same or substantially equivalent to name on voter list.</td>
</tr>
<tr>
<td>11</td>
<td>Determine whether picture on photo ID bears reasonable resemblance to voter.</td>
</tr>
<tr>
<td>12</td>
<td>Make determination of eligibility to vote.</td>
</tr>
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</table>
If a voter cannot be directed to the **Ballot Station**, then **refer** voter to **Help Station**.

**Check-in Procedures**

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Help Referral Form

When referring a voter to the Help Station, use the Help Referral Form.
How to Use the Station Guide

- Flip to the correct page in the Station Guide.
- Look for the “Best Language” Icon.
- Allow the voter to see the words.
- State the instruction to the voter.
Check-in Procedures

Use the **Station Guide** to follow the required Check-in Procedures.
Voter Does Not Present Acceptable ID

“I understand that you do not have your photo ID with you.

“We want to help you vote today, so I'm going to quickly complete a Help Referral Form and direct you to our Help Station. The Help Station official will assist you with voting options, including the ability to cast a provisional ballot.

“Provisional voting is a fail-safe method that will permit you to cast a ballot now and allow the county board of elections to verify your voting eligibility after Election Day. If it can be confirmed that you are eligible to vote in this election, your provisional vote will be counted before the results of this election are final.”
Help Referral Form

When referring a voter to the Help Station, use the **Help Referral Form**.
Step 9

Determine whether photo ID meets expiration requirements.
- Confirm that the expiration date meets the requirements based on the voter's age.

Confirm Photo ID Meets Expiration Requirements

Pick up the photo ID and locate the expiration date. Check whether the date meets the requirements based on its type and the voter's age.

If the photo ID is expired and does not qualify for an extension, type, the voter's age, or lack of printed issuance/expiration date, ask the voter the reason his photo ID does not meet the expiration requirements.

"I'm sorry, but your photo ID does not meet the expiration requirements. Do you have another form of acceptable photo ID?"

If the voter indicates that he does not have another form of acceptable photo ID, invite the voter to vote a provisional ballot.

Voter's ID is Expired

"I'm sorry, but your Photo ID does not meet the expiration requirements. Do you have another form of acceptable photo ID?"

"I understand that you do not have any other acceptable Photo ID with you. We want to help you vote today, so I'm going to quickly complete a Help Referral Form and direct you to the Help Station."

"Please provide the Help Station official with this form. He or she will assist you with voting options, including your ability to cast a provisional ballot."

"Provisional voting is a fail-safe method of voting that will permit you to cast a ballot today and allow the county board of elections to verify your voting eligibility after Election Day. If it can be confirmed that you are eligible to vote in this election, your provisional ballot will be counted before the results of this election are final."

"The Help Station can provide information about provisional voting and the requirements for ensuring that your provisional ballot will be counted."
**Step 10**

**Determine whether the name on photo ID is the same or substantially equivalent.**
- When comparing the name on the photo ID, determine whether it is the same as or substantially equivalent to the name in the voter record.
- Make this determination based on the totality of the circumstances, construing all evidence, including any explanation or documentation voluntarily offered by the person presenting to vote in the light most favorable to the person.
- Do not ask for evidence or require proof, but give the voter an opportunity to provide an explanation if necessary.

**Step 11**

**Determine whether Photo ID depicts the voter.**
- Make a determination whether the photographic image on the photo ID bears a reasonable resemblance to the voter presenting the ID.
- You must make this determination based on the totality of the circumstances, construing all evidence, including any explanation or documentation voluntarily offered by the person presenting to vote in the light most favorable to that person.

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**Evaluation of Reasonable Resemblance**

**Voter Name is Not Substantially Equivalent**

"Your stated name does not substantially match the name in your voter record."

"I am unable to determine that you have met the reasonable resemblance requirements of this state's photo ID law. Our election judges will help determine whether you may vote a regular ballot today."

"I'm going to quickly complete a Help Referral Form and direct you to the Help Station. Please provide the Help Station official with this form. He or she will connect you with the election judges who will be able to assist you further. If one of the election judges can make a determination that the photo ID that you are presenting is acceptable, you will be able to proceed voting a regular ballot."

"Otherwise, you will be given alternative voting options so that you may cast a ballot today."

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**If Reasonable Resemblance Cannot be Determined**

"I am unable to determine that the photo on this ID depicts you."

"I will need the assistance of our election judges to determine whether you may cast a regular ballot today."

"I'm going to quickly complete a Help Referral Form and direct you to the Help Station."

"Please provide the Help Station official with this form. He or she will connect you with the election judges who will be able to assist you further."

"If one of the election judges determines that the photo ID that you are presenting does depict you, you will be able to proceed voting a regular ballot."

"Otherwise, you will be given alternative voting options so that you may cast a ballot today."

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Determination of Nonreasonable Resemblance

- The check-in official must complete the *Evaluation of Reasonable Resemblance* portion of the *Help Referral Form*. 

![Evaluation of Reasonable Resemblance of Photo ID](image)
Step 12

Make a determination of eligibility to vote.
(1) Voter has stated name;
(2) Voter has stated address;
(3) If applicable, voter has stated party affiliation;
(4) Voter has provided acceptable photo ID, and;
(5) The election official has identified, selected, and if applicable, updated the voter's name and/or address.

If the foregoing voting procedure requirements have been met, the election official must make the determination that the voter has met the requirements of the check-in process and is eligible to vote.
Curbside Voting
Curbside Voting
(GS §163-166.9; 8 NCAC.018)

In any primary or election any qualified voter who is able to travel to the voting place, but because of age, or physical disability and physical barriers encountered at the voting place is unable to enter the voting place or enclosure to vote in person without physical assistance, shall be allowed to vote either in the vehicle conveying such person to the voting place or in the immediate proximity.