Student Reference Request and FERPA Release

Student Name (please print): ________________________________________________

Preferred E-Mail Address: __________________________________________________

I request __________________________________ to serve as a reference for me for the:

_________ application for employment
_________ scholarship or award
_________ admission to another educational institution

The reference may be given in the following form(s): (please check one or both spaces)
_________ written
_________ oral

I authorize the above person to release information and provide an evaluation about any and all information from my educational records at the Moritz College of Law at The Ohio State University including information pertaining to my education at other institutions I have previously attended that is part of my educational record at the Moritz College of Law at The Ohio State University, as deemed necessary by the above person to provide the reference to:
(please check all that apply)

_________ all prospective employers OR ________ specific employers
(please list on reverse side)

_________ all educational institutions OR ________ specific educational institutions
(please list on reverse side)

_________ all organizations considering me for an award of scholarship OR ________ specific organizations
(please list on reverse side)

I understand further that:
1. I have the right to consent to the release of my education records;
2. This consent shall remain in effect until revoked by me, in writing, and delivered to the above-named person to whom this release is granted, but that such revocation shall not affect disclosures previously made by the above-named person prior to receipt of any such written revocation.

I _____ waive (OR) _____ do not waive (check one) my right under FERPA to review and receive a copy of ant reference provided pursuant to this authorization. I understand that if I waive the right to review and receive a copy of this reference, that I will not have the right to inspect such a document at a later date.

Student/graduate signature: _______________________________________________
Date:____________________