

MoritzLaw

MORITZ COLLEGE OF LAW • THE OHIO STATE UNIVERSITY

JOB POSTING AND RESUME COLLECTION FORM

Office of Career Services

Date: _____

This request is a: Job Posting Resume Collection

Deadline- the date to end the posting/receive resumes: _____

Employer Name: _____

Address: _____

Phone: _____ Fax: _____

Contact Name: _____

Contact Title: _____

Contact E-mail: _____

Job Title: _____

Position For:

1L 2L 3L Recent Grad/ 0-2 Years Experienced Grad/ 3+ Years

Job Description: _____

Hiring Preferences:

Class Rank _____ Moot Court Law Journal Other _____

Branches/Locations Interviewing For: _____

Required Application Materials:

Resume Cover Letter Transcript Writing Sample
Other (please specify) _____

FOR JOB POSTINGS, students should apply via: E-mail Fax Mail

Thank you for using the career services of The Ohio State University Moritz College of Law to advertise your current vacancy. The career services of the Moritz College of Law are available only to employers who provide equal employment opportunities for all, in compliance with the policy of The Ohio State University, regardless of sex, age, race, color, creed, religion, national or ethnic origin, disability, sexual orientation, gender identity or expression, Vietnam-era or other veteran status, except as mandated by pertinent legal requirements. If your organization agrees to abide by this policy, please have a professional member of your organization sign below. Failure to sign will eliminate your organization from using the services of the Office of Career Services.

Signature: _____ Title: _____

Please return form by fax to 614-292-6667.
If you have any questions, please call Ebony Mobley at 614-292-0087.